



Building Capacity and Opportunities for Change

Agriteam Canada Consulting Ltd., an international consulting company is seeking candidates to fill the following position on International Technical Assistance Project funded by the Government of Canada

Monitoring and Evaluation Expert (M&E)

Position Type: Technical / Management

Level of Effort: Full time for the project duration

Position Summary: Based in EDGE's Kyiv National Office and receiving support and guidance from the Project Director and Field Director, the M&E Expert will work as a team with their counterpart and in collaboration with project staff and technical advisors. The Expert will be responsible for the following:

1. EDGE PROJECT PERFORMANCE

- a. Initial design and implementation of the EDGE project's performance measurement system including developing data collection tools and conducting the initial baseline, overseeing data collection/roll-up, and analysing and reporting on the project's progress toward achieving its outcome results.
- b. Support the application of the project's performance measurement system through the use/integration of RBM tools and data collection system into all TA initiatives supported by EDGE. The purpose of this is to ensure that all TAs contribute to one or more immediate/intermediate outcomes of the project. This work will include designing and delivering training to relevant project staff to ensure consistency of integration and application across all TAs.

2. PERFORMANCE MEASUREMENT CAPACITY BUILDING

The Performance Measurement Team will also be responsible for introducing results-based management principles, processes and tools to lead project partners, including building capacity for their proper application in the context of managing the prioritization, implementation and monitoring of reforms. This will include a host of responsibilities including design and delivery of training to different project partners as well as coaching and mentoring on the development and proper application of RBM systems, process and tools and systems.

Preferred Qualifications and Skills

- University degree in a relevant discipline, ideally governance, public policy or economic growth
- Substantial proven experience in the field of monitoring and evaluation
- Knowledge of results-based management systems and approaches with experience in developing and training on project performance measurement systems
- Work experience with technical assistance project(s) in the field of democratic governance, economic growth and combating corruption
- Experience in adult education, facilitation, coaching & mentoring and the use of participatory capacity building approaches
- Experience liaising, coordinating and engaging with a variety of stakeholders including government,

non-governmental organizations, media and the public

- Ability to handle multiple tasks, to work under pressure and to meet tight deadlines
- Ability to work as a team
- Knowledge of Microsoft Office programs (including excel) and data management programs
- Communication (verbal, written) skills in English
- Fluency in Ukrainian, Russian and English.

Indicative Duties and Responsibilities

- In cooperation with the Canadian Project Director, develop and establish monitoring and evaluation systems and tools for data collection, analysis and reporting
- Undertake the project's baseline study
- Work with TA teams, building their capacity to develop and implement individual TA performance measurement frameworks (PMF) and relevant indicators. The purpose of these PMFs will be to track the progress of TA initiatives, ensuring they contribute to established project outcome results.
- As part of a monitoring program, oversee the collection and analysis of data for EDGE TA initiatives including rolling up data to report on overall project performance
- Lead RBM Team liaison in Ukraine to project stakeholders and TA beneficiaries
- As necessary, contribute to the design and delivery of local capacity building initiatives on RBM and M&E systems:
 - o Internal Training – Training, mentoring and coaching to project personnel including thematic teams on all aspects of applied RBM use. This will follow a TOT approach to ensure broad project capacity (amongst thematic teams) to deliver training on RBM.
 - o External Training – Develop and deliver formal training programs on RBM and M&E systems at national and subnational levels. Training shall include follow-up or post-training mentoring and coaching support to participating government organizations as per Agriteam's 4 stage capacity building model.
- As necessary, contribute to revisions/updates of the project's performance measurement framework (PMF) to ensure it remains consistent with any changes in project activities or focus and with DFATD performance measurement requirements
- Assess and formulate lessons learned and document based practices from evaluations and studies to be integrated into project reports

To Apply

Please, apply with a CV and a Cover letter to the following e-mail vitalinai@agriteam.ca indicating the Performance Measurement Expert in the subject.

The closing date for applications is March 10, 2017.

Due to the volume of responses, only short-listed candidates will be contacted for follow up. No telephone inquiries will be entertained.